


AGENDA ITEM: 5

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Meeting	Joint meeting of the Planning & Environment and the Policy & Performance Overview and Scrutiny Committees
Date	14 July 2009
Subject	Business Management Overview and Scrutiny Sub-Committee – Appointments to Task & Finish Groups and Future Shape Scrutiny Panel
Report of Summary	Scrutiny Office The Policy & Performance Overview and Scrutiny Committee are requested to approve the membership of the following: Recycling and Waste Minimisation Task and Finish Group; Homelessness and Young People Task and Finish Group; and Future Shape Overview and Scrutiny Panel.

Officer Contributors	Overview and Scrutiny Office
Status (public or exempt)	Public
Wards Affected	All
Enclosures	Appendix – Task & Finish Group and Future Shape Overview and Scrutiny Review Membership (To be updated)
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1. RECOMMENDATIONS

1.1 That the Policy & Performance Overview and Scrutiny Committee agrees the Membership (5 Members, politically balanced 3:1:1) and the Chairman of the remaining two Task and Finish Groups identified by the Policy and Performance Committee on 30 June 2009:-

- (i) Waste Minimisation**
- (ii) Homelessness and Young People**

1.2 That the Policy & Performance Overview and Scrutiny Committee agrees the Membership of the Future Shape Overview & Scrutiny Panel (7 Members, politically balanced 4:2:1) and the Chairman, as established by the Policy & Performance Overview and Scrutiny Committee on 30 June 2009.

2. CORPORATE PRIORITIES AND POLICY CONSIDERATIONS

2.1 The work of Overview and Scrutiny Committees will reflect the Corporate Priorities as set out in the Corporate Plan:-

**A successful city suburb
Strong and healthy
Promoting independence
A bright future for children and young people
Clean, green and safe
More choice, better value**

2.2 The Corporate Plan 2009/10 states that: "Efficiency has always been important to us but when there is even less to go around we have to squeeze all the value we can out of taxpayers' money. We will focus relentlessly on the efficiency of what we do to ensure we deliver ever increasing value for money."

3. RELEVANT PREVIOUS DECISIONS

- 3.1** Policy & Performance Overview and Scrutiny Committee, 30 June 2009, as referred to in section 9.1 of this report.
- 3.2** Business Management Overview and Scrutiny Sub-Committee, 13 July 2009, as referred to in section 9.4 of this report.
- 3.3** Annual Council Meeting, May 19 2009, Agenda item 13 (Report of the Democratic Services Manager) approved a new structure and new arrangements for Overview & Scrutiny Committees.

4. RISK MANAGEMENT ISSUES

4.1 None in the context of this report.

5. EQUALITIES AND DIVERSITY ISSUES

5.1 In addition to the terms of reference of the committee, and in so far as relating to matters within its remit, the role of the committee is to perform the overview and scrutiny role in relation to:

- The Council's leadership role in relation to diversity and inclusiveness; and
- The fulfilment of the Council's duties as employer including recruitment and retention, personnel, pensions and payroll services, staff development, equalities and health and safety.

6. USE OF RESOURCES IMPLICATIONS (Finance, Procurement, Performance & Value for Money, Staffing, IT, Property, Sustainability)

6.1 None in the context of this report.

7. LEGAL ISSUES

7.1 None in the context of this report.

8 CONSTITUTIONAL POWERS

8.1 The scope of Scrutiny committees is contained within Part 2, Article 6 of the constitution; the Terms of Reference of the Scrutiny Committees are in the Overview and Scrutiny Procedure Rules (Part 4 of the constitution).

9. BACKGROUND INFORMATION

9.1 On 30 June 2009, the Policy and Performance Overview and Scrutiny Committee agreed to establish three Task and Finish Groups (TFGs) with immediate effect. The Membership, Chairman and timescale of the established TFGs were agreed at this meeting.

9.2 The Committee also agreed to establish a further three TFGs. It was agreed that the work of these TFGs will commence when the initial three had concluded their work, with the membership and chairmanship being agreed at the Business Management Overview and Scrutiny Sub-Committee on 13 July 2009. The three further TFGs are as follows:–

- (i) Road resurfacing
 - (ii) Waste minimisation
 - (iii) Homelessness and young people
- 9.3 The Policy and Performance Overview and Scrutiny Committee also agreed to establish a Future Shape Overview and Scrutiny Panel. The Committee agreed that this would meet over the course of the 2009-10 municipal year. Membership and chairmanship were also due to be agreed at the Business Management Overview and Scrutiny Sub-Committee on 13 July 2009.
- 9.4 The Business Management Overview and Scrutiny Sub-Committee has within its Terms of Reference, power to appoint additional Scrutiny Panels / Task and Finish Groups as required. At the meeting held on 13 July 2009, the Sub-Committee were requested to agree the membership of the three TFGs and Future Shape Overview and Scrutiny Panel.
- 9.5 Group representatives from two of the political groups were unable to provide membership details for two of the TFGs (Recycling & Waste Minimisation; and Homelessness & Young People) and the Future Shape Overview and Scrutiny Panel at the Sub-Committee meeting. As a consequence, it was agreed that appointment to these bodies should take place at the joint meeting of the Planning & Environment and the Policy & Performance Overview and Scrutiny Committees on 14 July 2009. Members of the Policy & Performance Overview and Scrutiny Committee only will be asked to vote on recommendations 1.1. and 1.2.
- 9.6 The Policy and Performance Overview and Scrutiny Committees Terms of Reference state that the Committee will appoint Scrutiny Panels / Task and Finish Groups (TFGs).
- 9.7 The Policy & Performance Overview and Scrutiny Committees are requested to agree:
- i) the Membership (5 Members, politically balanced 3:1:1), the Chairman and the timescale of each of two remaining TFG groups (Recycling & Waste Minimisation and Homelessness & Young People); and
 - ii) the Membership (7 Members, politically balanced 4:2:1) and the Chairman of the Future Shape Overview and Scrutiny Panel.

10. LIST OF BACKGROUND PAPERS

- 10.1 Business Management Overview and Scrutiny Sub-Committee, 13 July 2009. Agenda items 6 (Task and Finish Groups) and 7 (Future Shape Scrutiny Panel).

i. Road resurfacing (3:1:1)

Conservative Group Members
1. Cllr Dean Cohen 2. Cllr Joan Scannell 3. Cllr Andreas Tambourides
Labour Group Member
1. Cllr Julie Johnson
Liberal Democrat Group Member
1. Cllr Duncan MacDonald

ii. Recycling and Waste Minimisation (3:1:1)

Conservative Group Members
1. Cllr Daniel Webb 2. Cllr Tom Davey 3. Cllr John Hart
Labour Group Member
1. Cllr Kath McGuirk
Liberal Democrat Group Member
1. Cllr Jeremy Davies

iii. Homelessness and young people (3:1:1)

Conservative Group Members
1. Cllr Brian Salinger 2. Cllr Jasmine Naghar 3. Cllr Alison Cornelius
Labour Group Member
1. Cllr Anne Hutton
Liberal Democrat Group Member
1. Cllr Susette Palmer

iv. Future Shape Overview and Scrutiny Panel (4:2:1)

Conservative Group Members
1. Cllr Wendy Prentice 2. Cllr Kate Salinger 3. Cllr Brian Gordon 4. Cllr Darrel Yawitch
Labour Group Member
1. Cllr Alison Moore 2. Cllr Barry Rawlings
Liberal Democrat Group Member
1. Cllr Jack Cohen